**Elementary Tutors**

**Issaquah High School**

**Monday-Friday: Periods 3-7**

**Location: Clark Elementary School & IHS Library**

**Zach Myers, 425-837-6036**

[**Myersz@issaquah.wednet.edu**](mailto:Myersz@issaquah.wednet.edu)

**Office Number: 1130B**

**Course Description**

The goal of this course is to provide a service learning opportunity for students who are interested in volunteering in an elementary school environment. Students will be assigned to a teacher at a neighboring elementary school, where they will spend time tutoring, supervising recess, helping the teacher in the classroom, and performing clerical tasks.

**Course Objectives**

At the end of this course, you will be able to:

* Explain why participation in the Elementary Tutors Program is important
* Analyze how you applied your academic knowledge and skills to a real world situation
* Describe how you developed connections to members of the community
* Identify possible college and career pathways
* Provide examples of how you demonstrated leadership qualities

**Course Requirements**

To successfully complete this course, you must:

* Maintain excellent attendance
* Complete a weekly journal assignment (Wednesdays at IHS)
* Complete a final project (weekly journal entries can be used as a resource) to be turned in at the end of the semester
* Develop and maintain strong relationships with students and staff at Clark Elementary School.

**Weekly Journal Assignment**

Each week on Wednesdays, you will report to my office (1130B) at the beginning of the period (this if for periods 2, 4, & 6). For periods 1, 3, 5, and 7 please check in with me at some point during nest. We will meet and discuss progress in the course, concerns, successes and any other pertinent information. Once we have met in my office you will complete the following steps –

* You will go to the library and work on your weekly journal assignment.
* You will access your assignments on my website - <https://www.mrmyersissy.com/>
* That journal entry must be submitted by the start of the following Wednesday’s class via turnitin.com (see below for class ID & password). If you finish before class ends, you are welcome to read or complete work for other classes. You are expected to remain in the library unless you have prior approval from me.
  + **\*\*\*Note\*\*\* On occasion you may receive an assignment that will take longer than a single class period. In the event this occurs your due date will reflect the necessary time needed to complete the assignment.**
* In the event you are absent during our Wednesday meeting you are still expected to complete the assignment by the following Wednesday’s due date.

**Daily Expectations**

You will be expected to complete the following steps on the days you are at Clark Elementary (Monday, Tuesday, Thursday, and Friday).

* You will either walk or drive to Clark Elementary.
* Work with your assigned teacher, completing whatever task you have been given.
* Walk or drive back to ISHS and go to your next period.

**Attendance**

Attendance in this course will be collected differently than other classes. You will be expected to attend class both at Issaquah High School and at Clark Elementary. Attendance will be collected the following ways –

* Days where you are at Issaquah High School you will check in with Mr. Myers. You are expected to go to his office at beginning of the period. You will be marked tardy or absent if you do not go to his office at the appropriate time.
* Days where you attend class at Clark Elementary you are expected to go directly to Clark rather than checking in with Mr. Myers. You are expected to check in at Clark’s main office with Ms. Aratani, and sign the sign in sheet.
* You will be awarded one participation point per day just for showing up. If you are absent (excluding excused absences) you will receive a zero for the day (in other words, if you skip you will not receive the point).
  + **In the event that you are skipping but still signing in at Clark you will receive retro-active zeros for the days missed, assigned detentions, and will lose the privilege of going over to Clark to work with the students.**
* **Late policy on days where you are not going to Clark Elementary**: Attendance will be taken each class period. Students who arrive to class after the bell rings will be marked late/tardy. Students who arrive to class less than 10 minutes late will be marked late. Students who are more than 10 minutes late will be marked tardy. Students are expected to remain in class for the entirety of the period. If a student leaves class, without a pass, and is gone for more than 10 minutes they will be marked tardy. Students who are repeatedly late or tardy will be assigned the consequences and interventions outlined in the student handbook.
* **\*\*\*NOTE\*\*\* on occasion you will not go to Clark Elementary school (adjusted schedule at either school is a typical reason). In the event that you are not going to Clark, or you aren’t sure if you are going to Clark check in with Mr. Myers at his office. He will have instructions for that day.**

**Academic Dishonesty Policy**

* All assignments in this course are considered individual assignments and are not group work.
* Please refer to Student Conduct Expectations in the Student Handbook for further information regarding consequences/violations for 1st and 2nd offenses. Students will receive a Failing grade or possibly a 0 on the assignment/test/project and parent will be notified. Please see the student handbook for further clarification.

**Turnitin.com –**

* **Clark Tutors Semester Two – Single Semester**
  + **Class ID: 23734265**
  + **Enrollment Key: Eagles20**
* **Clark Tutors Semester Two – Whole Year** 
  + **ClassID: 23734283**
  + **Enrollment Key: Eagles20**

**I have read and understand the aforementioned syllabus. This is due Friday, September 6th.**

**Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**