**Student Syllabus/Contract: Guided Studies 2017-2018**

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Welcome to Guided Studies! We are looking forward to our upcoming year with you. As an elective class, we are designing our time together to support you in areas that help create success both in and out of the classroom. We will focus not only basic skills development such as organization, studying for tests, and homework completion; we will also look at goal setting, progress tracking, and self-advocating.

**Participation:**  Your presence in class is a key to our success. We want to value the time you give us so we ask that you come prepared to learn and study – with an open mind – as we create opportunities to learn and challenge ourselves. The following things will prevent students from obtaining their maximum participation score: unexcused absences or tardies, disruptive behavior, use of electronic devices during class time, failure to remain on task, use of inappropriate or rude language/gestures, being unprepared for class, and lack of respect to the teacher or fellow students.

**Daily Rubric:** Every day in class you have the opportunity to earn (and unfortunately, lose) points for the following:

Attendance (no tardiness; relinquish your phone) 1 point

Participation 1 point

Planner Check &/or Notebook Check 1 point

 15 points per week

**Grading Categories:**

Daily Work 10% Planner Checks & Upkeep 25%

Participation 50% Notebook Checks 15%

**Attendance**: Regular attendance is essential to the success of students in this course. Attendance will not be recorded unless you follow our in-class rules of turning over your phone at the beginning of class\*.

**\*Cell Phones/Electronic Devices:** In order to proactively prevent distractions and create an environment that is conducive to sustained attention, we will implement a cell phone check in policy. Should outside circumstances require the student to have a cell phone on hand; these circumstances should be communicated to both teachers via student and parent in order to be accommodated.

If the student is found with an electronic device at an inopportune time: 1st offense = confiscate for block period; 2nd offense = confiscate for the rest of the school day, 3rd offense = confiscate to administration with additional consequences.

Students will be expected to make up any missed, scheduled, one-on-one meeting with Mr. Myers or Ms. Boas as soon as possible.

**Academic Integrity**: A strong sense of academic integrity is vital to the student’s learning and success. Plagiarism, cheating, or copying from others is unacceptable. We will follow the school’s policy on consequences of plagiarism. ***Please note that students who provide work to be copied by a classmate will be in violation of the code of academic integrity, and they will be held to the same standard.***

**Make-up Work/Late Work:** In the event that an assignment is given by either Mr. Myers or Ms. Boas and you are absent, it is expected that you will make up this assignment and turn it in as soon as possible.

**Brain Breaks:** In the even that you need to “unplug” from the day (i.e. relationship issues, feeling overwhelmed, etc.) Mr. Myers and Ms. Boas have five “Brain Break” passes to give you per semester so that you can focus on self-care. During this time, you can listen to music, study, simply separate yourself from the rest of the class (in the classroom) and take time for you. As tempting as these sound, please keep in mind you only have five to “spend” per semester, so be smart about when to use them.

Teachers will be available by appointment for individual assistance in order to help the student attain their academic goals.

**I have read the course description. If I have questions, I will contact the teachers.**

Student Signature: Parent Signature: